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[← Back to E-Booths](#)



E-booth menu

The aim: why this e-Booth?

Main topic

Current challenges

Existing initiatives

More information

Best practices and success stories

Library & Resources

Useful links

Live event (join us!)

Erasmus+ South Med, Iraq, Iran, Yemen

Best practices and success stories

Best practices (BP):

BP1: Purchase your equipment as early as possible!

- Buy your equipment as soon as possible, ideally at the start of the second year.
- Respect the purchasing procedure (rules on call of tenders, transparency, cost-effectiveness etc.).
- Draft an inventory sheet of the material at the university / institution, and label the material with a "**Funded by EU + logo, Erasmus CBHE project code + logo**" sticker.
- For VAT exemption procedures and customs exemption: contact your NEO.

BP2: Internal coordination: "Explain, document and communicate"

- Explain in detail the rules, the provisions, and the requirements of the Agency concerning the documentation. A **Project Management manual** is a good practice. It is intended for partners and stakeholders to provide details on organization, management structure, procedures, planning of deliverables, communication procedures, document formats etc.
- In addition to the steering committee's meetings, plan meetings between national partners.

Inspiration from our projects:

[FOSTEX project Management manual outline](#)

BP3: Be ready for post-project audit: document and record!

- Think about documenting all your activities from the very first day and the very first activity, collecting supporting documents, filling timesheets and, above all, linking them to activities and results.
- Explain these obligations to your partners (the management manual is a good practice).

BP4: Let's benchmark!

Your project plans to carry out a Benchmarking? This comparative analysis includes:

- Identification of good practices in the European context.
- Definition of the necessary conditions and prerequisites for the project's implementation in your country.
- Conduction of a comparative analysis (European context vs local reality) to identify the practices transferable to your context.

BP5: Quality assurance: quality is a priority!

- "Quality" concerns both the deliverables and the process!
- It is important to involve all the partners: quality is, and must be, everyone's priority and concern (not only the coordinator business!).
- "Scientific and technical committees" external to the consortium to monitor the quality of the deliverables.
- A "Delivery plan" (plan de livraison) is a good tool for a better understanding of the activities to be carried out, and their monitoring.

Listen to our project experience:

Projets PACES + INSIDE: Mme Selmaoui (Morocco)

0:00



BP6: Training, a cornerstone of CBHE projects

- Training must be consistent (engineering) and target the appropriate personnel.
- Evaluate trainees and provide them with certificates.
- Submit training to internal and/or external quality assurance evaluation processes.
- Job shadowing: a training of longer duration for a reduced number of people, if you judge that its impact on the project and its activities could be more interesting than a few days of training for a larger number of people (provided that you value, capitalize and disseminate).

Listen to our project experience:

Project INSITES team (Morocco)

0:00



BP7: Communicate... always and forever!

As with internal communication, external communication is also crucial to enhance the visibility of your project and help with the effectiveness of dissemination endeavours.

[Here is a compilation of best practices highlighted from our projects, with an example from each project.](#)

Listen to our project experience:

DireMed project (2016-2020)



BP8: Dissemination: “How can we use what we’ve learned?”

- Who is your audience? Think beyond your network.
- Include participants & whole organizations.
- Identify strengths in the project team: video / social media / writing / photography...
- Keep a record of everything!
- Assess the plan periodically: who has been reached, so far?
- Adapt your guidelines and products to your audience; simplify them when necessary.

BP9: Impact in five steps

Step 1: Define your criteria and indicators to assess your project impact (check your LFM) and the situation **BEFORE** and **AFTER**.

Step 2: Collect data throughout the project implementation.

Step 3: Analyse data with your partners to check your objectives and the effectiveness of your activities.

Step 4: Collect data after the end of the project period.

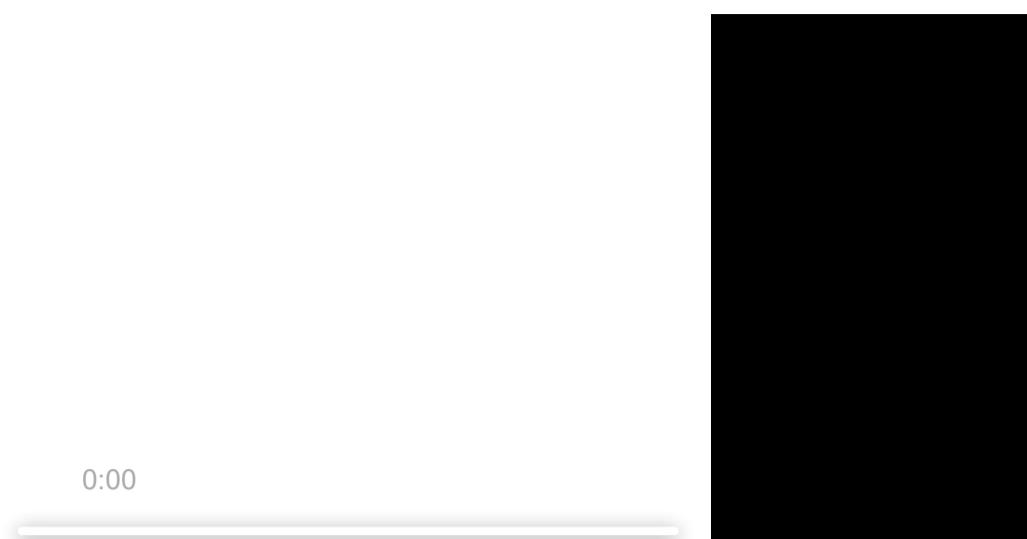
Step 5: Analyse data and share results with internal stakeholders (your partners) and external ones (NEOs, Ministries, EACEA, etc.)

BP10: Sustainability

Sustainability is a major challenge. Some good practices were identified in some of our projects:

- Incorporate other domains or entities.
- Make a strategy and a financial plan. The earlier the issue of sustainability is tackled, the better!
- Involve PhD candidates, post docs and junior professors to ensure the continuity of your project.
- Integrate international networks and work with your European partners to develop double diplomas.
- Open up the consortium to other partners, if they can help sustain your project.
- Work with your European partners to apply for a KA107 international credit mobility project.
- Involve your Ministry of HE and other relevant national stakeholders in your project as early as possible.
- Your consortium can be the seed of a scientific network, an NGO, a start-up etc.

**Listen to our project experience:
MABIOVA project: M. Smouni (Morocco)**



[Rumi project \(Tempus\): from a project to an NGO](#)

OpenMed

The project **digital preservation strategy**, <https://openmedproject.eu/preservation-strategy/>, is an example of how to ensure that project results in digital formats remain available and accessible to the public beyond the end of the project. It also show how outputs can be replicated in different contexts, such as the OpenMed online course, which has been made available in a variety of **formats** that can be used again (<https://openmedproject.eu/validated-course/>).

BP11: Valorize your results:

- Develop interactions with other Erasmus + projects, Horizon Europe, and other funding.
- Promotion of results through scientific research: new areas of research, publication of research articles, supervision of theses.

**Listen to our project experience:
OpenMED regional project: M. K. Berrada**

We will keep fighting for all libraries - [stand with us!](#)



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More inspiration from our project:

[GeoNetC Iraq/Iran - Research article](#)

BP12: Stay relaxed, be patient and enjoy the experience...

- The project implementation can sometimes be very challenging and present difficulties. You need to feed and maintain your mental and physical health by exercising, practicing yoga, and meditation ...
- A project is also made of women and men passionate about education and international cooperation, so enjoy the new friendships.

[Project Inspire \(2019-2021\): Dr. Al Zuwayny \(Iraq\)](#)

Success stories:

Education and employment for all

Students with Disabilities - Paces project (2017-2021)

Refugees - RESCUE project regional:

Be a student and an entrepreneur!

Saleem project (2017-2021) - Regional

"Assessing" for success:

TAP project (2016-2019) - Palestine

Useful Links

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